

प्रथमा यू०पी० ग्रामीण बैंक

(भारत सरकार का उपक्रम)

प्रवर्तक : पंजाब नेशनल बैंक



Prathama U. P. Gramin Bank

(A Govt. of India Undertaking)

Sponsored by : पंजाब नेशनल बैंक Punjab National Bank



TENDER NOTICE

TENDER NO. - 01/PUPGB/IT/2023-24

Sub: Disposal of old/obsolete computer hardware and peripherals.

Sealed tenders are invited from Dismantler/Recycler of E-waste registered with Central Pollution Control Board or State Pollution Control Committee for disposal of old/obsolete/unserviceable computer hardware (Desktops, Monitors, CPU's, Printers etc.) on "AS IS WHERE IS BASIS". The Tender Document can be downloaded from the website of Prathama UP Gramin bank i.e. www.prathamaupbank.com under link "Tender". There is no fee for Tender Document. Important dates of tender related activities are as under: -

- (i) Closing Date & Time for receipt of tender: 18 Nov 2023 upto 1700 Hrs.
- (ii) Tender Opening Date & Time: 06 Nov 2023 at 1500 Hrs.
- (iii) Place of Tender Opening: Prathama UP Gramin Bank, DM Road, Nekpur, Budaun, UP Pin-243601
- (iv) Period of Inspection: 08 Nov 2023 to 10 Nov 2023
- (v) Time of Inspection: 1500 Hrs. to 1700 Hrs on specified dates.

The Tender, complete in all respects, sealed envelope addressed to The Regional Manager, Prathama UP Gramin Bank, DM Road, Nekpur, Budaun, UP Pin-243601 must be dropped or by registry to the Reception Office, Prathama U P Gramin bank, DM Road, Nekpur, Budaun UP Pin-243601 on or before 03 Nov 2023 upto 1700 hrs.

Amir Rizvi

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Prathama U. P. Gramin Bank

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Tender for disposal of old/obsolete Computer Hardware and Peripherals

Prathama UP Gramin Bank intends to dispose of old/obsolete/unserviceable computer hardware (Desktops, Monitor's, CPU's, Printers etc.) on "AS IS WHERE IS BASIS" through open tender.

1. Eligibility Criteria

Bidders must fulfill following eligibility criteria and submit documents mentioned at **Annexure - I** of this tender document in support of the same as under: -

- (a) Must be registered for GST.
- (b) Must have a valid pancard.
- (c) Must not be blacklisted by any Department of the Government of India or of any State/or by any PSU/Autonomous Organisation of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in **Annexure - II**. Bids without above undertaking will not be considered.
- (d) Must be registered as a Recycler/Reprocessor of eWaste with Central Pollution Control Board or with the State Pollution Control Board. Bids received from the firms other than so registered will be summarily rejected.

2. Inspection of Items

The inspection of material can be done carefully by the prospective bidders or their representatives at the Regional Office Budaun Prathama UP Gramin Bank DM Road Nekpur, Budaun for which they can contact (Mobile No.8448623512, 7217028894), **between 3:00 P.M. to 5:00 P.M. from 08 Nov 2023 to 10 Nov 2023**. Queries can be raised to the concerned Officer at the time of inspection. No further clarification shall be entertained after **16th of Nov**.

3. Minimum Reserved Price

The Committee has evaluated the Minimum Reserved Price of 5% or Rs.124150/- of the cost for the items mentioned in **Annexure-IV**. The bidders are required to quote a price which is equal to or higher than the minimum reserved price.

4. Financial Bid

- (a) The financial bid shall be quoted in the Proforma given at **Annexure - III** of this tender document.
- (b) The Financial bid of only those bidders shall be evaluated who fulfill the eligibility criteria.
- (c) The bidder shall quote for the whole lot.
- (d) Any overwriting of/on amount quoted will render the bid to be invalid.
- (e) The rate quoted shall be final.
- (f) The successful bidder shall be evaluated on the basis of highest quoted price for the whole lot.

5. Submission of Bids

- (a) The Bid shall be legible, typed/printed and be in English only. All the pages of the Bid should be serially numbered and signed.
- (b) The Bid prepared by the Bidder shall comprise of (i) Details of Eligibility Criteria and (ii) Financial Bid.
- (c) Bid may be submitted in the following manner:
 - (i) Envelope No. 1 - Shall contain Eligibility Criteria and undertaking only (**Annexure - I & II**).

Handwritten signature/initials

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- (ii) Envelope No. 2 - Shall contain Financial Bid only (Annexure - III).
(iii) Envelope No. 3 - Shall contain all the envelop i.e. Envelope No. 1 & 2.

Sealed tenders superscribed "Tender for disposal of old/obsolete/unserviceable computer hardware & Peripherals" addressed to The Senior Regional Manager, Prathama UP Gramin Bank, must be dropped or by registry to the Reception Office, Prathama UP Gramin Bank, Nekpur DM Road Near BOB NEKPUR, Budaun U.P Pin 243601 on or before 03 Nov upto 1700 hrs. Bids received after the closing date and time prescribed shall NOT be accepted under any circumstances.

All the envelopes shall also indicate the name, address and phone number of the Bidder enabling the Bid to be returned, if required.

6. Opening of Bids

- (a) Envelope No. 1 & 2 containing Eligibility Criteria, undertaking and Financial Bid shall then be opened on the same day and serially numbered. Financial Bids shall be opened only of those bidders who fulfill the eligibility criteria.
- (b) The bidder himself or his authorised representative can attend the tender opening event. The representative attending the opening of the tender on behalf of the bidder should bring with him/her a letter of authority from the bidder and a proof of identification at the time of opening of bid. Only one person/representative from each bidder would be allowed to attend the bid opening event.

7. Payment

The successful bidder will have to pay the entire quoted/offered amount in the form of NEFT, Favouring PRATHAMA UP GRAMIN BANK AC NO. 90043171165A after inspection.

8. Lifting of old computer hardware

- (a) The successful bidder shall be required to lift all old/obsolete/unserviceable computer hardware to his premises on "AS IS WHERE IS BASIS" within five working days after depositing the full amount.
- (b) Goods/material will be removed under the supervision of designated Officer (s) of the bank. Materials will have to be removed within the time stipulated in acceptance letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/order.
- (c) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from Prathama UP Gramin Bank shall be borne by the successful bidder.

9. Submission of Undertaking for Disposal of eWaste

The successful bidders shall submit an undertaking (Annexure - V) that e-waste items out of old/obsolete/unserviceable computer hardware will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

Handwritten signatures

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10. Other terms and Conditions

- (a) The bidder should also enclose the certified copy of the valid registration certificate issued by the Central Pollution Control Board or the State Pollution Control Committee along with the tender document failing which the tender will be rejected. The successful bidder shall produce the original certificate before lifting of the items from said location.
- (b) The bidder shall be required to quote for all items. In case the bidder has not offered their rates for any item listed in the proforma, the bid shall be treated as incomplete and summarily rejected.
- (c) This tender is non transferable.
- (d) Each page of the tender document should be signed by the bidder(s). Incomplete and unsigned quotations are liable to be rejected.
- (e) Prathama UP Gramin bank reserves the right to accept or reject any bid without assigning or communicating any reason thereof.

Handwritten signatures in blue ink.

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ANNEXURE- I

Eligibility Criteria for Disposal of old/obsolete Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2023-24

Description	Information	
Name of the Firm /Agency/ Company		
Address of the Firm/ Agency/ Company (Enclose copy of address proof)		
Contact Details of the Firm/Agency	Telephone/Mobile No.	
	FAX No.	
	E-Mail ID	
Name of Proprietor/Partners/Directors of the Firm/Agency		
Other Details (Enclose Copy Mandatory)	PAN No.	
	GST Registration No.	
	Registration Certificate No. issued by Centre/State Pollution Control Board	

Signature of Authorised Signatory
with stamp

Name of the person _____

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ANNEXURE - II

Tender for Disposal of old/obsolete Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2023-24

UNDERTAKING

I/We _____ do hereby solemnly affirm and declare that the My/Our firm /company/business entity is not blacklisted by any Government Department/Autonomous Organization etc. or prosecuted by any court of law.

Dated:

Signature of Authorised Signatory
with stamp

Name of the person _____

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ANNEXURE - III

Financial Bid for Disposal of old Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2023-24

Name of the Bidder/Firm : - _____

Address of the Bidder/Firm: - _____

Telephone No.: - _____

Email ID: _____

Description of Item	Minimum Reserved Price (In Rs.)	Total Quoted Amount (In Rs.)	Remarks
eWaste items mentioned at Annexure - IV	124150/-		

The total price should be inclusive of all Misc. charges like transportation, labour or any other expenses etc.

I/We declared that I/my representative have inspected the obsolete items as per the list attached (Annexure - IV) with tender and am/are interested to purchase the same on "AS IS WHERE IS BASIS".

I/We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender, the same can be rejected by bank at any point of time.

I hereby also declared that firm is registered with Central Pollution Control Board or State Pollution Control Board as authorised recycler/re-processor and having environmentally sound management facilities for collection, disposal/recycling of eWaste.

Date: -

Signature of Authorised Signatory
With stamp

Name of the person _____

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ANNEXURE - IV

S.N O	ITEM	YEAR WHEN PURCHASED	APPROXIMATE UNIT COST	QUANTIT Y	TOTAL COST	RESERVED PRICE
1	TVS DMP	2012	4000	226	904000	45200
2	CPU	2014	6000	145	870000	43500
3	LASER PRINTER	2014	7000	15	105000	5250
4	SCANNER	2014	3000	28	84000	4200
5	THIN CLIENT CRT	2013	2500	48	120000	6000
6	MONITOR	2009	1000	150	150000	7500
7	TFT MONITOR	2015	2500	100	250000	12500
			Total	712	2483000	124150

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ANNEXURE – V

Tender for Disposal of old Computer Hardware and Peripherals

TENDER NO. - 01/PUPGB/IT/2023-24

UNDERTAKING FOR DISPOSAL OF EWASTE

I/We _____ do hereby solemnly affirm and declare that e-waste items out of old/obsolete/unserviceable computer hardware will be stored/process/disposed off as per Rule 12 of Chapter IV of e-Waste (Management and Handling) Rules, 2011.

Dated:

Signature of Authorised Signatory
with stamp

Name of the person _____